



**City of Cocoa Beach
DECLARATION OF NON-OWNERSHIP
(OR LEASE/RENTAL)**



INSTRUCTIONS: Complete this form if you have been charged with parking violations issued to a vehicle which had been legally sold, leased, or rented at the time the violation occurred. Under City of Cocoa Beach Code of Ordinance, Section 26, it is presumed that the registered owner of the vehicle was the person who parked it illegally. You were listed at the DMV as the registered owner on the date of the violation(s). If you did not own the vehicle on that date, complete the declaration below and return to the following address:

**City of Cocoa Beach
Attn: Finance Department - Parking
P.O. Box 322430
Cocoa Beach, FL 32932-2430**

The undersigned declares that the vehicle bearing the license plate number listed below was not owned by me on the violation date. The vehicle was: (Check only One)

- 1. Sold to someone else
You must provide evidence of a bona fide sale or transfer (a copy of the Bill of Sale or Release of Liability filed with the DMV which includes the name and address of the purchaser and the date of sale) with this completed Declaration within 21 days of the notice date on the front of this form.
- 2. Leased/rented under a written agreement
Proof of a written lease or rental agreement, which includes the complete name, address, and driver's license number of the person to whom the vehicle was leased or rented, must be submitted within 30 days of the notice date on the front of this form.
- 3. Not yet purchased by me.
You must provide evidence of a bona fide sale or transfer (a copy of the Bill of Sale or Release of Liability filed with the DMV which includes the name and address of the seller and the date of the sale) with this completed Declaration within 21 days of the notice date on the front of this form.)
- 4. Described incorrectly.
You must enclose a copy of the registration to prove this statement.

License Plate # (include state): _____

Citation #(s): _____

NAME AND ADDRESS OF THE RESPONSIBLE PARTY (PLEASE PRINT):

Name: _____

Street: _____

City/State/Zip Code: _____

Date the sale, purchase, or lease/rental was executed: _____

I declare under penalty of perjury that the foregoing is true and correct.

(Signature)

(Date)